

Washington Hancock Community Agency
 Meeting of the Board of Directors, November 24, 2015

Called to Order: 5:20 pm		
I. Roll call and introductions		Quorum established
II. Approval of Board Meeting Minutes from October 27, 2015 Discussion: New Business #1, reference to Housing Services, change “excess” to “additional”. Action: Barbara made the motion to approve the minutes as amended, Becky seconded. Motion passed.		
III. Items for Board Action		
New Business 1. Other Business/Adjustments to the Agenda: None Discussion: Action:		
IV. Reports		
1. Presentation and Board Training by Rick McCarthy of Eaton Peabody Consulting. Rick is the Senior Policy Advisor for The Maine Community Action Association and is responsible for State and Federal Relations for MCAA - The training is to discuss how Board members can be more effective in advocating for WHCA and the people we serve. Rick brought hand-outs. Mark gets a status update of legislation that Rick is monitoring, and will send it out to all Board members. There is strength in numbers. Students can be effective depending on the issue. Any Letter to the Editor that is signed as a Board Member needs to be floated by the Board; a letter signed as a Citizen does not. Please feel free to contact Rick with any questions and to reach out for assistance with bills that are important to us. 2. Presentation on Everybody Eats – Ron King - Postponed to next meeting 3. President’s Report – Betsy Fitzgerald – Our mission states to achieve self-sufficiency and a better quality of life. Please keep that in mind when Mark discusses a proposed project. 4. Executive Directors Report – Mark Green – The meeting calendar has been updated in the Board packet. Please mark your calendar. We received \$150,000 from the C.F. Adams Fund. We will work with Maine Sea Coast Mission to identify houses that need repairs in order for weatherization services to be provided. Prior to the January meeting there will be an orientation for new members. The Nominating Committee will be working to identify potential new members to fill the remaining slots. There are buildings available for sale at the former Cutler Base. The initial financial review shows this to be a promising development. There is a shortage of affordable housing in that area. Mark and Betsy will take a look at it and will bring further information to the Board in March. 5. Finance Directors Report – Kevin Bean – We are at the transition stage between the closing of the prior fiscal year and the new fiscal year. Reports at this point would not be as accurate due to end of year activities. The bank is at around \$800,000. The audit work is still going on, with the anticipation that the auditor		

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will be up in the next couple of weeks. Kevin is uncertain as to whether the auditor will present in January due to the loss of the Accountant, and staff catching up from the gap. Regular reports should be available next month.

6. Written Reports

- a. LiHEAP Report
- b. Friendship Cottage Report
- c. Development and Community Services - Development Committee – Barbara – They are looking to do a campaign with the remaining Bucket Project brochures. At the beginning of the year they will be asking Board members for any donation they can give so that we can have 100% participation. This goes a long way for writing grants. Donating mileage counts as participation.
- d. Transportation
- e. Housing and Veteran’s Services
- f. Family Advocate Report
- g. Nurse Home Bridging Report

**V. Business meeting
adjourned at 6:39 pm**

Martha made the motion to adjourn.

Respectfully submitted, Jennifer Trowbridge, Housing & Veteran Services Director