Downeast Community Partners

and Head Start Annual Report

FY 2021

From the Board President

My message this year centers on appreciation. We all appreciate a good meal, a glorious sunrise or sunset, or a new pet that has not wreaked havoc when left alone for an afternoon. On behalf of the DCP Board, I write today to express the Board’s appreciation to all DCP employees for your dedication and commitment to the residents of Hancock and Washington counties. We thank you for all your hard work in the face of the past year’s adversity. So many people appreciate your efforts, your good work, and your determination to fix whatever problems are brought to the door.

These are not easy times. We all remember when driving our vehicles was a pleasure instead of a calculation in the weekly budget; when the cost of lobster, per pound, was not less than steak; when Alexa and Google were not making suggestions for other uses of eggplant or tripe. We have learned to roll with constant changes and to adjust to ever-shifting COVID-19 protocols. I sense that we are all tired, perhaps even exhausted.

Each month, the Board’s materials include letters and stories from appreciative clients. We love to read all the comments. Those notes provide a sense of satisfaction that all of us, through DCP, have been a part of the solution to a problem. We appreciate (see—there is that word again) the reports by DCP directors that showcase the staff members going above and beyond, and how DCP’s programs have persevered, even thrived, despite hurdles that might defeat others. On behalf of the Board, we applaud your resiliency and thank you all for your tireless contributions to the mission of DCP.

Thank you.

Betsy Fitzgerald,

President, Downeast Community Partners Board of Directors

The mission of Downeast Community Partners is to improve the quality of life and reduce the impact of poverty in Downeast communities.

We recognize that these communities are made up of people who are diverse and vibrant, and believe that all people are entitled to be treated with dignity and compassion. DCP embraces this diversity and vibrancy. We work each day to help all of our employees, those whom we serve, and our community, to envision and achieve all that is possible.

This is who we are.
## DCP by the Numbers

<table>
<thead>
<tr>
<th>Category</th>
<th>Statistics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing repaired and/or weatherized homes</td>
<td><strong>289</strong> homes</td>
</tr>
<tr>
<td>Homes warmed by HEAP</td>
<td><strong>3,350</strong> homes</td>
</tr>
<tr>
<td>Homes heated with THAW funds</td>
<td><strong>588</strong> homes</td>
</tr>
<tr>
<td>Homes made cozy with ECIP funds</td>
<td><strong>95</strong> homes</td>
</tr>
<tr>
<td>Senior services</td>
<td></td>
</tr>
<tr>
<td>Our Elder Services Navigator helped</td>
<td><strong>84</strong> seniors</td>
</tr>
<tr>
<td>At Home helped seniors gain valuable services</td>
<td><strong>42</strong> elders</td>
</tr>
<tr>
<td>Friendship Cottage provided care to</td>
<td><strong>36</strong> individuals and caregivers</td>
</tr>
<tr>
<td>At Home elders remain safely in their homes</td>
<td></td>
</tr>
<tr>
<td>Friendship Cottage</td>
<td></td>
</tr>
<tr>
<td>Everybody Eats served meals</td>
<td><strong>5,343</strong> meals</td>
</tr>
<tr>
<td>and we fed individuals through the Child</td>
<td></td>
</tr>
<tr>
<td>Adult Community Food Program</td>
<td></td>
</tr>
<tr>
<td>Transportation Services provided rides</td>
<td><strong>65,438</strong> rides</td>
</tr>
<tr>
<td>covering more than miles</td>
<td><strong>1,412,600</strong> miles</td>
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<tr>
<td>Transportation Services provided rides</td>
<td></td>
</tr>
<tr>
<td>children attended Head Start, Early Head</td>
<td><strong>179</strong> children</td>
</tr>
<tr>
<td>Start, pre-school collaboration programs and</td>
<td></td>
</tr>
<tr>
<td>child care</td>
<td></td>
</tr>
<tr>
<td>Our nurses supported families with</td>
<td><strong>131</strong> families</td>
</tr>
<tr>
<td>new babies or small children</td>
<td></td>
</tr>
<tr>
<td>Our nurses supported families with</td>
<td></td>
</tr>
<tr>
<td>new babies or small children</td>
<td></td>
</tr>
<tr>
<td>618 children received Christmas presents</td>
<td></td>
</tr>
<tr>
<td>112 were outfitted with school supplies</td>
<td></td>
</tr>
<tr>
<td>174 people were assisted with life's</td>
<td></td>
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<tr>
<td>emergencies through the Care Fund</td>
<td></td>
</tr>
<tr>
<td>216 taxpayers had their returns prepared</td>
<td></td>
</tr>
<tr>
<td>for free</td>
<td></td>
</tr>
<tr>
<td>194 individuals received support with their</td>
<td></td>
</tr>
<tr>
<td>financial goals from the Financial Coach</td>
<td></td>
</tr>
<tr>
<td>26 families worked to make higher education</td>
<td></td>
</tr>
<tr>
<td>a reality through Family Futures Downeast</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
</tr>
</tbody>
</table>
Message from Rebecca Palmer, Executive Director

Our name says it all: Downeast Community Partners. Partnerships are central to our impact. Throughout Hancock and Washington counties, Downeast Community Partners (DCP) has built esteemed relationships and valued collaborations. This report shares some of the ways and means by which DCP has worked through collaboration(s) in 2021 to improve the quality of life, and reduce the impact of poverty, in Down East communities.

All partnerships are key and important, but our partnership with the families and individuals we serve is fundamental. Our whole-person and whole-family approach puts those we serve in the position of authority in their own lives. We walk alongside our neighbors in need, offering assistance in achieving the goals that they select, at whatever pace they choose. We serve as facilitating partners, extending access to a diverse spectrum of resources for each individual and family as they traverse their pathway to improved well-being and increased self-sufficiency.

DCP acknowledges and identifies that the Social Determinants of Health (SDOH) - i.e., the conditions in the environments where people are born, live, learn, work, play, worship and age - affect our wide range of health functioning, quality-of-life outcomes, and risks. SDOH affect nearly everyone in some form. As such, our focus is to identify the specific domains that impact the communities we serve and what elements represent barriers to reducing the impact of poverty and health disparities. We take seriously our imperative to build bridges and create pathways over any barriers to safe housing, transportation, collaborative communities, education, job opportunities, income, and access to nutritious food. At DCP, where one of our key values is possibility, we strive to be the catalyst for those we serve to attain their full potential for health and well-being.

Continued on page 6
Message from the Executive Director, continued

Since joining DCP in August of 2021, I remain impressed by the broad range of services DCP puts forth. Our tagline is “lifespan opportunities,” and we offer just that: from birth - through the Maternal Health program - to early childhood education, to elders aging in place. The whole-person approach is relevant in every aspect of these services, resulting in better outcomes. Equally remarkable is the deep commitment of DCP’s Board of Directors, who share a grasp of their significant governance and fiduciary responsibilities in overseeing DCP’s activities. The diverse tripartite membership, (per the Community Action Partnerships,) brings a rich, deep expertise in many of the facets of DCP’s services and a devotion to improving Down East communities, with a dedication to helping our neighbors in need to help themselves and each other. Thus, the Board is also a partnership.

DCP’s foundation is strong, with a vision to address the systemic challenges of SDOH, and to strengthen relationships with the State of Maine, private donors and foundations. DCP recognizes our obligation and responsibility for stewardship of the resources entrusted to us, by our volunteers and donors, as a moral imperative.

DCP has a specific commitment to creating more sustainable energy efficiencies, and reducing carbon emissions and energy costs through innovative opportunities. This commitment emanates from our housing, home weatherization, and home repair programs, in partnership with other agencies, and spans across our fuel assistance programs, and more. We believe that together, in partnership, we can both reduce energy expenditures for the most vulnerable in our community while simultaneously reducing the impact on the environment.

Lastly, none of the outcomes are achievable without DCP’s staff daily being conduits of hope and encouragement, expressed through kind and respectful expertise, for those we serve.
On behalf of the DCP board and staff, thank you to all of our partners, without whom DCP’s outcomes, and impact in the countless lives served, would be diminished. We are honored to provide vital services, in partnership with you.

I deeply appreciate the privilege of leading DCP in my role of Executive Director. I am ever-cognizant that it is only possible to serve our communities’ most vulnerable citizens through valuing each person, and each other. This cognizance brings the changes needed, in ourselves, and ultimately our communities. “Helping People, Changing Lives”.

In Partnership,

Rebecca Palmer
Executive Director
These figures are unaudited. To view the full audited financial statements, including notes, please contact Kevin Bean at kevin.bean@downeastcommunitypartners.org
## Current Liabilities:

<table>
<thead>
<tr>
<th>Line of credit</th>
<th>9</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts payable</td>
<td>352,326</td>
</tr>
<tr>
<td>Accrued payroll payable and related liabilities</td>
<td>227,436</td>
</tr>
<tr>
<td>Accrued paid time off and related liabilities</td>
<td>381,925</td>
</tr>
<tr>
<td>Deferred revenue</td>
<td>2,903,899</td>
</tr>
<tr>
<td>Current portion of notes payable</td>
<td>79,154</td>
</tr>
<tr>
<td><strong>Total current liabilities</strong></td>
<td><strong>3,944,742</strong></td>
</tr>
</tbody>
</table>

## Long-term Liabilities

| Deferred Forgivable Notes Receivable Offset         | 323,638  |
| Notes payable, less current portion shown above     | 1,111,870|
| **Total liabilities**                               | **1,435,508**|

## Net Assets:

| Without Donor Restrictions                          | 4,378,319|
| With Donor Restrictions                              | 4,060,574|
| **Total net assets**                                | **8,438,893**|

## Total Liabilities and Net Assets

| 13,819,142                                           | 10,376,219|

**Note:** Totals are unaudited
Thank You Notes DCP has received

DCP employees work very hard to help people get the most out of our programs, and it means a great deal to them when that effort is recognized and someone takes the time to write to thank them. These are a few of the notes received this year.

To the Whole Family Coaching staff:
Thank you for all of your help. I appreciate it very much. We are thankful for you.

I just wanted to say thank you to Maine State Housing for the HEAP energy assistance benefit 2020-2021 and all the past years. Also, thank you for the Versant electric benefit. Also, thanks again to the HEAP workers at DCP in Ellsworth for their kindness and expertise. Stay safe!

I don't think you guys hear this enough but thank you for everything that you do for the kids. I'm sure it's not easy especially with Covid-19. I was hesitant about them going to daycare at first but you are all amazing. The kids are excited to see their teachers and friends, and I feel that they couldn't be in a better place. Thank you all for being so wonderful.

Dear Anne,
Thank you and your staff for all of the support given to our family during Mom’s long journey. The understanding, advice and support given helped us feel more comfortable with our decisions and of course, Friendship Cottage allowed us to keep her at home much longer. Much love to everyone at Friendship Cottage.

To the staff at Ellsworth ECEC:
You ARE ALL AWESOME!!

Thanks DCP for the help with travel expenses to daily radiation treatments in Brewer. It's nice to know places exist that will offer to help in such situations. Your organization has been a Godsend. Thank you!
— a Jonesboro resident
More thank you notes!

We are very grateful for our heating assistance! We sure do appreciate your help. God Bless!

Thank you for all the wonderful work At Home does for our community.

Thank you so much for providing the THAW fund---an essential service to the community.

To the HEAP staff:
I am so grateful for all of you. You have taken a job that can be stressful, yet rewarding. Your program has allowed me to stay in my home. If not for you and the time you take to be kind, I would not be here. I have been blessed!

To Dale in Housing:
Thank you for everything you’ve done for me, including installing a sump pump in my home. You took such good care of me this winter!

Last Friday, I had the surprise of my life when two men showed up to put a Heat Pump in my living room. They were patient and kind with my initial confusion and were very neat and efficient putting it in. One of the men patiently explained the instructions to me. I am eternally grateful to you, your organization, and those kind men. I told them, it was literally a life saver for me, even at this early date. Having it has relieved my family and me of health concerns, especially if the temperature this summer is like other summers.

My child’s classroom teachers are amazing. Their jobs are clearly more than a job to them—the go above and beyond and have been an invaluable help to me with my child’s behavioral issues and mental health needs.

Without timely surgery which you made possible, I most likely would not be alive today. I am 76, and I had no one to depend upon to reach the hospital and get back home. It is only after a long haul of surgery and subsequent intense chemotherapy in Brewer at the Lafayette Family Cancer Center that I want to make sure you realize how grateful I am for your critical service.

—a Lubec resident
Although our implementation has changed during the COVID era, our commitment to providing comprehensive, high-quality, and community-based early care and education services for young children has not waivered.

DCP closely partners with parents and guardians to build on upon their strengths. These partnerships not only foster confidence in parenting, but nurture the parents and guardians in furthering their impact as important members of their community, allowing them to see the potential for new experiences and opportunities for learning that exist all around them. We continue to advocate for young children and their families through policies, community resources, mentoring opportunities, and/or community-based intergenerational supports.

While the COVID-19 pandemic continued to impact our delivery of services in FY21, we followed CDC guidance; State of Maine Licensing Regulations; Department of Education (DOE); and the Office of Head Start Standards. Kudos to our staff for navigating the ever-changing landscape of guidance and regulations for in-person services! Like in FY20, flexibility and adaptability were the keys to continued high-quality services through this second year of the pandemic. Lessons learned from the first year certainly paved the way to make the 20-21 year successful. Use of technology increased our ability to make, and maintain, connections while allowing us to disseminate information quickly.

**Highlights of the 20-21 Year**

- Continued our partnership with the Woodland Elementary School.
- Served 1,964 families through DCP’s Nutrition Initiative Programs and with support from the Good Shepherd Food Bank.
- Focused on giving staff the training and tools needed to promote resiliency in our classrooms and our work with families.
- Implemented Whole Family Coaching across all sites, resulting in families reaching their family-identified goals.
- Strengthened existing school partnerships through more frequent communications, which included problem solving, responding to community needs, and supporting the children.
- Navigated the different classroom environment (due to physical distancing) by splitting groups of children and limiting class size.
- Adapted meal service routines to ensure food safety and reduced transmission risk.
- Moved our Calais Pre-K program back to a temporary location.
- Increased parent participation in Policy Council.
Also worthy of note: *Staff went above and beyond to fill gaps due to illness, quarantining, and isolation.*

Downeast Community Partners (DCP) believes that the most meaningful curriculum and school readiness goals for preschoolers are goals and curriculum that reflect the real lives of children and their families and encourages various levels of play. Our curriculum is respectful of cultural diversity and inclusive of individual differences and abilities. Our programs recognize that young children are active, sensory learners who need various opportunities for self-directed play (including exploration, discovery, social interaction, and problem solving,) along with experiences guided by well-trained early childhood educators to support their individual growth, development, social competence, and school readiness.

DCP believes parents are their child’s first teachers. This concept was highlighted, this year, more than ever, as parents shared with us the biggest learning opportunities nested in the smallest daily tasks. Parents shared these moments with us via technology, and our teachers were able to link the activities happening in the home to the learning domains, which in turn supported the child’s school readiness goals. The home-school connections were enhanced, resulting in more awareness of what learning through play looks like. We believe this highlighted awareness will induce families to find additional teachable moments as their children move forward through life.

The children we serve proved to be as adaptable and flexible as our staff, as they navigated changes. They learned to read and interpret social cues while wearing masks; to be socially connected while physically distanced; to hone self-awareness; to respect the space of others.

Our COR, the observation-based assessment tool we use to measure growth, reflected the focus on Physical Health & Development skills along with Social & Emotional Development. These areas displayed the highest scores, overall. Such a finding is not surprising, as everyone was focused on handwashing, personal hygiene, and making and keeping connections (even though socially distanced.)
Head Start and Early Head Start

We served fewer children in FY 21 than in non-COVID times, due to the need to limit class size for physical distancing. Our public school partners and our DCP staff diligently collaborated to ensure that CDC guidelines were being followed. We served a total of 102 children in the Head Start program, 10 children in our Federal Early Head Start program, and 6 children in our State Early Head Start program. Of our 153 funded Head Start enrollments, our average monthly enrollment was 92%. Our Early Head Start average monthly enrollment was 79%. Of the 2,402 children under age 5 in Hancock County, 302 were living in poverty. In Washington County, 427 children of the total 1480 were living in poverty. The Hancock County child poverty rate is 12.6%; the Washington County rate is 28.9%. The Maine child poverty rate (under 5 years) is 17%; the US child poverty rate (under 5 years) is 20.3%. (See chart on pg. 17.) The number of Pre-K programs in schools continues to rise, and we actively reach out to schools to partner in providing comprehensive services. We will continue to seek opportunities, through collaborations with schools and child care partnerships, to reach more children living in poverty.

Source for poverty statistics: American Community Survey 2019 5-yr. estimates

Health

In addition to the classroom experience that our program provides, we also look after the health and well-being of each child, supporting parents in understanding the importance of ongoing health care. This work includes assisting with the establishment of a network of regular medical and dental care providers, and education around the importance of proper nutrition, physical exercise, and routine sleeping habits. Our health and nutrition managers work closely with parents, primary care providers, specialists, and staff to implement health plans as needed. We emphasized children’s health and safety related to the pandemic as we continuously reviewed and updated all protocols specific to COVID-19. We continue to work with parents to ensure they understand the importance of early dental care, while advocating in our state and communities to make sure services are available to young children.
DCP’s School Readiness Goals reflect an ongoing process of learning and development, utilizing High Scope’s “Key Development Indicators.” These include:

→ **Physical and Health Development**: To promote respect for one’s body, the development of sound health and nutrition practices, and self-help skills, including self-control and self-regulation techniques.

→ **Language and Literacy Development**: To learn to speak and construct language, to listen and communicate in order to get one’s needs met, and to develop a keen interest in books, literature, and language acquisition.

→ **Approaches to Learning**: To promote a healthy image of self; to view oneself as capable, competent, and able to learn and grow with the support and guidance of caring and responsive adults.

→ **Social and Emotional Development**: To develop as learners who are able to interact with others in socially acceptable ways that will ultimately enable them to contribute positively both in and out of the school setting.

→ **Cognition and General Knowledge**: To initiate concepts of literacy and numeracy within the context of daily activities and to increase awareness of, and appreciation for, the natural world, living things, and our connection to natural processes.
Parent Engagement

At the end of the day, the most overwhelming key to a child’s success is the positive involvement of parents.
—Jane D. Hull

Downeast Community Partners recognizes the role parents play in their child’s learning. Parents trust us to teach, guide, discipline, and care for their children, and we support parents in doing the same. Children flourish and grow because of the mutual respect and connections between home and school. Over the past year, our partnership with parents was implemented in a variety of ways, including home visits (83), parent-teacher conferences (124), and the development of individualized plans (147), all leading to parents supporting their children’s school readiness skills. Families received numerous services through the implementation of our Whole Family Coaching program. Coaches met with families to determine their strengths and challenges and set family-driven goals in a variety of areas—all to support family well-being. This work resulted in parents and other family members achieving outcomes that lead to positive and enduring change for children and families. Our analysis of family outcomes shows that families made steady progress in all areas of the Head Start Parent and Family Engagement Framework. The largest gains were made in the areas of housing, transportation, school readiness and family transitions.

Each program provides parent training and education services. Parents receive information in a variety of ways, including parent meetings, community meetings, individual work, and written materials. During the year, we resolutely focused on parents as teachers. By using the Kaymbu app, parents were able to see what their children were doing in classrooms and carry that over to their home environment. This use of technology empowered families to turn every day moments into teachable moments, enhancing the learning happening at Downeast Community Partners’ programs and supporting the child’s overall development.
Community resources and partners include:

We could not do our work without the support of families and the wider community. Our Head Start programs are successful because of our communities and partnerships. These include the following:

- Family Futures Downeast
- Healthy Acadia
- Women, Infants, and Children Nutrition Program (WIC)
- Good Shepard Food Bank
- Child Development Services (Downeast)
- Local Schools including RSU #25, Union 76 (Deer Isle Stonington Elementary School), Trenton Elementary School, Woodland Elementary School, Calais, and Ellsworth School Departments
- Northern Lights Maine Coast Pediatrics
- Bucksport Regional Health Center
- Eastport Health Care
- Axiom Technologies
- UMM and WCCC
- The OT Spot
- Acadia Therapy
- Sunrise Opportunities Prevention Council
- Ellsworth Public Library
- Maine Seacoast Mission
# Budget Information

## Budget to Actual Information

**HEAD START DIVISIONAL ACTIVITY**

Fiscal Year: October 1, 2020 through September 30, 2021

<table>
<thead>
<tr>
<th>REVENUES</th>
<th>ACTUAL</th>
<th>BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grants and Contracts</td>
<td>3,046,363</td>
<td>3,323,982</td>
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<tr>
<td>Program Fees</td>
<td>892,096</td>
<td>1,220,460</td>
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<tr>
<td>Contributions</td>
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<tr>
<td>Investment Income</td>
<td>32,040</td>
<td>37,812</td>
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<td>Gains/(Losses) on Investments</td>
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<tr>
<td>In Kind Match Revenues</td>
<td>467,108</td>
<td>579,168</td>
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<tr>
<td>Other revenue</td>
<td>152,095</td>
<td>13,500</td>
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<tr>
<td><strong>Total</strong></td>
<td>4,750,652</td>
<td>5,174,922</td>
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<table>
<thead>
<tr>
<th>EXPENDITURES</th>
<th>ACTUAL</th>
<th>BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salary &amp; Wages</td>
<td>1,921,248</td>
<td>2,138,915</td>
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<tr>
<td>Employee Fringe Benefits</td>
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<td>847,409</td>
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<td>Travel</td>
<td>25,869</td>
<td>24,424</td>
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<td>Training</td>
<td>28,181</td>
<td>32,965</td>
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<td>Office Costs</td>
<td>34,810</td>
<td>15,429</td>
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<td>Insurance</td>
<td>33,211</td>
<td>31,284</td>
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<td>Telecommunications</td>
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<td>41,606</td>
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<td>Space Costs</td>
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<td>174,358</td>
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<td>Contracted Services</td>
<td>51,677</td>
<td>54,447</td>
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<td>Vehicles Costs</td>
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<tr>
<td>Materials &amp; Supplies</td>
<td>97,151</td>
<td>108,453</td>
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<td>Direct Client Assistance</td>
<td>376,058</td>
<td>377,135</td>
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<td>Transporting Clients</td>
<td>3,605</td>
<td>2,500</td>
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<td>Large Equipment Costs</td>
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<td>Minor Equipment Costs</td>
<td>42,108</td>
<td>36,429</td>
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<td>Administration</td>
<td>338,011</td>
<td>364,821</td>
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<td>Interest Expense</td>
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<td>In Kind Match Expenses</td>
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<td>579,168</td>
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<td>Miscellaneous</td>
<td>258,058</td>
<td>237,030</td>
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<td><strong>Total</strong></td>
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**Net Gain / (Loss)**

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<tr>
<th></th>
<th>ACTUAL</th>
<th>BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
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<td>108,546</td>
</tr>
</tbody>
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Review Results

To: Board Chairperson
Ms. Betty Fitzgerald
Board Chairperson
Downeast Community Partners
18 Avery Lane
Ellsworth, ME 04605

From: Responsible HHS Official
Ms. Ann Linehan
Acting Director, Office of Head Start

Results from CLASS® Observations

Thank you for your support during the recent Office of Head Start onsite CLASS® review conducted from 03/26/2018 to 03/29/2018 of your Head Start program. Grant #01CH10562.

Observations were conducted in preschool center-based classrooms using the Pre-K Classroom Assessment Scoring System (CLASS®). The CLASS® tool looks at three domains and ten dimensions of teacher-child interactions and measures those observed interactions on a seven point scale. Please share these results with the appropriate governing board, policy council, management, staff and stakeholders.

<table>
<thead>
<tr>
<th>DOMAIN</th>
<th>Score</th>
<th>DOMAIN</th>
<th>Score</th>
<th>DOMAIN</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emotional Support</td>
<td>5.9821</td>
<td>Classroom Organization</td>
<td>5.4762</td>
<td>Instructional Support</td>
<td>2.6190</td>
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<tr>
<td>Positive Climate</td>
<td>5.61</td>
<td>Behavior Management</td>
<td>5.46</td>
<td>Concept Development</td>
<td>2.04</td>
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<tr>
<td>Negative Climate*</td>
<td>1.14</td>
<td>Productivity</td>
<td>5.99</td>
<td>Quality of Feedback</td>
<td>2.87</td>
</tr>
<tr>
<td>Teacher Sensitivity</td>
<td>5.75</td>
<td>Instructional Learning Format</td>
<td>5.18</td>
<td>Language Modeling</td>
<td>3.25</td>
</tr>
<tr>
<td>Regard for Student Perspective</td>
<td>5.71</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Note: To calculate the Emotional Support domain, subtract the Negative Climate score from 8, add the Positive Climate, Teacher Sensitivity, and Regard for Student Perspective scores, then divide by 4.

For more information on CLASS® domains and dimensions, please see the attached description and visit the Early Childhood Learning and Knowledge Center, National Center on Quality Teaching and Learning at http://cclkc.ohs.org/ekc/ta-system/teaching.

If you have any questions, please contact your Regional Office.

cc: Ms. Marisa Winkler, Regional Program Manager
Mr. Chris Hub, Policy Council Chairperson
Mr. Mark Green, CEO/Executive Director
Ms. Melanie Motley, Head Start Director

Classroom Assessment Scoring System and CLASS are trademarks of Robert C. Pianta, Ph.D.
Program Performance Summary Report

To: Board Chairperson
Ms. Betsy Fitzgerald
Board Chairperson
Downeast Community Partners
18 Avery Lane
Ellsworth, ME 04605-2530

From: Responsible HHS Official
Dr. Deborah Bergeron
Director, Office of Head Start

Date 6-25-18

From March 26-29, 2018, the Administration for Children and Families (ACF) conducted a Focus Area Two Monitoring Review of the Downeast Community Partners Head Start and Early Head Start programs. This report contains information about the grantee’s performance and compliance with the requirements of the Head Start Program Performance Standards or Public Law 110-134, Improving Head Start for School Readiness Act of 2007. We would like to thank your governing body, policy council, parents, and staff for their engagement in the review process.

Based on the information gathered during this review, your Head Start program was found to have met the requirements of all applicable Head Start Program Performance Standards, laws, regulations, and policy requirements.

Please contact your Regional Office for guidance should you have any questions or concerns. Your Regional Office will follow up on the content of this report and can work with you to identify resources to support your program’s continuous improvement.

DISTRIBUTION OF THE REPORT

Copies of this report will be distributed to the following recipients:
Ms. Martina Winkler, Regional Program Manager
Mr. Chris Huh, Policy Council Chairperson
Mr. Mark Green, CEO/Executive Director
Ms. Melissa Mattie, Head Start Director
Thank you VERY MUCH to the residents of these towns who voted to support Downeast Community Partners in 2021 at town meetings across the region.

Addison
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Baileyville
Blue Hill
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Brooksville
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Otis
Pembroke
Penobscot
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Roque Bluffs
Sedgwick
Sorrento
Southwest Harbor
Steuben
Stonington
Sullivan
Surry
Swans Island
Talmadge
Tremont
Waltham

This list includes the towns whose donations have been received as of June 2022.
Thank you to all of our partners and donors who make the work we do possible.

Where to find us:

**Bucksport Road Office:**
248 Bucksport Road
Ellsworth, ME 04605
207-664-2424

**Avery Lane Office:**
18 Avery Lane
PO Box 648
Ellsworth, ME 04605
207-664-2424

**Machias Office:**
7 VIP Drive
Machias, ME 04654
207-259-5015

For our other locations,

Find us on the web at www.downeastcommunitypartners.org

To donate to DCP, you may mail a check to the Bucksport Road address above, or give online at https://www.downeastcommunitypartners.org/donate-volunteer/ You can also support DCP when shopping at Amazon, through Amazon Smile. Simply go to https://smile.amazon.com/ and shop as normal. Select DCP as the charity you wish to support, 5% of the amount you spend will be donated to us. And thank you!

This annual report was produced with the support of a Community Services Block Grant. Written and designed by Rachel Decker with assistance from Sharon Catus, Ellen Savage, and DCP Head Start staff. Photos provided by DCP staff members Dale Basher, Diane Briggs, Tiffany Bohacik, Jenna Caley, Rose Honders, Anne Ossanna, and Cheryl Robbins.